



**Amendment 1 to Invitation to Negotiate**  
**for**  
**Interior Facility Remodel**  
**Project Name: Pace Lee Reach Counseling Suite**  
**Issued by: Pace Center for Girls, Inc.**  
**July 3, 2025**

Pace is hereby amending the Invitation to Negotiate issued on June 3, 2025, for the above-referenced construction project. Section 3, B. Calendar of Events, and Section 3, C. Event Details and Instructions are revised to reflect the new activity dates listed below. Thank you for your attention to this matter.

**SECTION 3: INSTRUCTIONS**

**B. Calendar of Events**

The dates and times by which stated actions shall be taken or completed are listed below. Refer to Section 3, C. for detailed instructions on events.

1.	Issuance of ITN	June 3, 2025
2.	Requests for Information (RFIs) Submission Deadline	5 p.m. EST June 12, 2025
3.	ITN Written Responses/Bids Submission Deadline	<del>5 p.m. EST July 3, 2025</del> 5 p.m. EST August 1, 2025
4.	ITN Evaluation Committee Reviews	<del>July 7-18, 2025</del> August 4-22, 2025
5.	Negotiations with Shortlisted Contractors	<del>July 14-18, 2025</del> August 25-29, 2025
6.	Issuance of Notice of Award	<del>July 21-25, 2025</del> September 1-5, 2025

**C. Event Details and Instructions**

- Written responses/bids to this ITN must be submitted by ~~5 p.m. EST July 3, 2025~~. **5 p.m. EST August 1, 2025**. Submit an electronic copy via email (attachment <2MB or digital download link) to [mechell.walker@pacecenter.com](mailto:mechell.walker@pacecenter.com). The file format shall be a single PDF. Modifications and subsequent re-submittal of responses will be permitted prior to the deadline. Responses and re-submittals received after the deadline will not be considered. Refer to Section 4 of the ITN issued on June 3, 2025 for response format and content requirements.
- ITN Evaluation Committee members will review and evaluate written responses from ~~July 7-18, 2025~~ **August 4-22, 2025**. Refer to Section 6 of the ITN issued on June 3, 2025, for evaluation criteria details. Based on rankings, Contractors may be eliminated from further consideration. Pace may choose to enter negotiations with a single, top-ranked Contractor or may elect to concurrently negotiate with two (2) or more Contractors (the "shortlist").



5. If deemed necessary, Pace may elect to virtually meet with shortlisted Contractors individually via Microsoft Teams between ~~July 14-18, 2025~~ **August 25-29, 2025**.
6. The Notice of Award will be posted online at [www.pacecenter.org/rfps-itns](http://www.pacecenter.org/rfps-itns), as well as distributed via email to all respondents, during the week of ~~July 21-25, 2025~~ **September 1-5, 2025**. If contract execution is not achieved, Pace may rescind the award and negotiate with another shortlisted Contractor or may re-issue the ITN at a later date.